

APPROVED MINUTES OF THE APRIL 24, 2006 MEETING OF THE FAIRFAX COUNTY SMALL BUSINESS COMMISSION

Location: Fairfax County Government Center, 12000 Government Center Parkway,
Fairfax, Virginia, Conference Rooms 9

Attending: **SBC Members**
John Elzroth, Providence District
Katy Fike, Mount Vernon District
Beatrice Malone, Hunter Mill District
Elizabeth Novak, Mason District
Marvin Powell, Sully District
Mark Roeber, Springfield District
Robert Secundy, At-Large

Staff (Department of Purchasing and Supply Management)
Cathy Muse, Director
Marvis Marshall, Vendor Relations Division
Ingrid Abernathy, Administrative Assistant

Absent: Marjorie Castro, At-Large
Thomas Kim, At-Large
Samuel Phipps, Lee District
Scott Monett, Dranesville District
Peter Nguyen, Braddock District

Mark Roeber called the meeting to order at 7:10 pm

Roll Call was taken by Ingrid Abernathy

Minutes from the March 27, 2006 meeting were approved as submitted.

Bob Secundy presented motion, Katy Fike seconded. The motion carried

Introduction of Guests – Libby Novak introduced distinguished guests:
Kathy Wheeler, President & CEO of the Community Business Partnership and Barbara L. Wrigley, Vice President, Public Relations also from CBP. They provided a PowerPoint presentation of CBP and the various programs and services they provide to the small business community. The Commission had several questions and/or comments that followed.

Cathy Muse followed with an informative overview of the Fairfax County Small Business Commissioner's role, purpose, membership, terms & duties, standing committees, annual report, quorum and proxies, and ethics and conflicts of interest.

Members Report

Mason District - (Elizabeth Novak)

Libby updated the Commission on various events taking place during the period of April – May 2006 that would be of interest to the Commission. Libby also requested for any SBC presentation material that may be available for a report requested by the Chamber of Commerce. Marvis indicated she will prepare some presentation material and will follow up with Libby in the near future.

Providence District) – (John Elzroth)

John briefed the Commission of the G7 Group who works with various Chambers, and how SBC can coordinate their efforts with G7 in helping to improve the small business community. He also advised the Commission of the April 25th discussion with “Kojo & Your Community” which will cover the topic of affordable housing, work space transportation at George Mason High School, and invited those interested to attend.

Hunter Mill District – (Beatrice Malone)

She had nothing to report at this time.

(Bob Secundy-At Large)

Bob reported on a 30% increase on health premiums for small businesses, and currently has calls placed with Tracey White of the Greater Reston Chamber of Commerce for their advisement/support.

Mt. Vernon Lee District – (Katy Fike) verbally gave a listing of upcoming events from April – June 2006. She emphasized participation in the Golf Classic/Silent Auction on June 12th which benefits scholarship funding. Please review the Chamber’s website for additional information regarding all of the above.

Sully District (Marvin Powell) – He noted the training courses scheduled every Wednesday at the Chamber continues to be successful.

Springfield District - (Mark Roeber) reported that he recently attended the General Assembly, and sat in on the Finance Committee report. He noted the Ford Plant is closing in Hampton, VA due to transportation issues. He further pointed out that 100 - 1,000 small businesses will be impacted as a result of the closing, and these businesses are trying to figure out what the impact will mean for them.

Old Business

Cathy reminded the group of the upcoming VBO Conference being held May 8-9th at the Westfield's Marriott. Marvis invited the commission members to volunteer and Mark suggested that an order be placed to purchase white shirts for the members to wear and reflect uniformity as Small Business Commissioners. Marvis stated she would check into placing an order at this short notice.

New Business

Bob Secundy suggested that data statistics for SBC should be created in the near future. Mark responded indicating he will begin creating a spreadsheet with data information, while Marvin suggested in its final form that it can be posted on the SBC website.

Adjournment

There being no further business, Libby Novak moved to adjourn, and John Elzroth. Meeting was adjourned at 9:35 p.m.